



# **Associated Builders and Contractors, Inc. Purchasing Group Agreement**

### **Enrollment Guide for ABC Member Contractors**

For additional information, email ABCProgram@VerizonWireless.com.

September 2009





### **Overview of the Discount Program**

#### Discounts on Existing Lines and New lines of Service.

- The program provides ABC member contractors exclusive discounts with Verizon Wireless on cell phone calling plans (\$34.99 or higher).
- Contractors that have existing service with Verizon Wireless can sign up for the ABC discount program without having to change the term length of their current agreements.
- Contractors that want to set up a new account or add new lines of service also can take advantage of the ABC discount program.

#### **Eligible ABC Members.**

- This discount program is available to members that have joined ABC in the "contractor" dues category.
- The program is not currently available to members that have joined ABC in the "associate" or "supplier" categories.
- If your company is a contractor member of ABC, you can obtain program enrollment information by contacting your ABC chapter office or emailing your inquiry to verizon@abc.org with the following information:
  - Company Name and Complete Address
  - Your Name and Phone Number





### **Overview of the Discount Program (cont.)**

### **Registering Your Company with Verizon Wireless.**

- You must register your company online by visiting www.abc.org/VerizonDiscount.
- The registration process creates a company profile that classifies your business as eligible for either a Corporate Level discount or Employee Level discount.

#### **Business Discounts.**

- Corporate Level Profile
  - For businesses with 5 or more lines
  - 20% monthly plan discount and 35% accessory discount
- Employee Level Profile
  - For businesses with less than 5 lines
  - 15% monthly plan discount and 25% accessory discount

#### **Employee Discounts**

- Employees of participating ABC member companies can also enroll in their own separate plan.
- Employee enrollment is for personal accounts, including Family Share plan
- 15% monthly plan discount and 25% accessory discount
- Employees must allow 5 business days after the company's enrollment is processed. Employees
  may sign up online by visiting www.vzw.com/GetDiscount





### **Step 1 – Determine Eligibility**

### How do I know if I am an eligible ABC member?

- The ABC discount program was developed for ABC member contractors and specialty contractors in the construction business. ABC members listed in the "associate" and "supplier" categories are not currently eligible to participate in this program. (ABC chapter offices also are eligible.)
- Only the following entities are eligible to participate in the ABC program:
  - ABC member contractors that joined in the contractor category as general contractor or specialty contractor (currently there are over 13,600 ABC member contractors that are eligible), and
  - ABC chapter offices (currently there are 79 ABC chapter offices that are eligible).
- ABC National has provided Verizon Wireless with the list of current contractor members (and chapter offices) and will provide monthly updates of new members that are eligible.





### **Step 2 – Register Online with Verizon**

## My company is an eligible member. What do I do next?

- Visit the website for eligible ABC members: www.abc.org/VerizonDiscount
- Log in with the user name and password provided by the ABC national office
- If you do not know your login information, you can request it by emailing:
  - ABCProgram@VerizonWireless.com
- Once you are logged in, you can register to participate in the program by clicking "Enroll in the Plan" link provided on the website
- Review the Welcome Page and click on "Continue" button







### **Step 3 – Provide Company Profile**

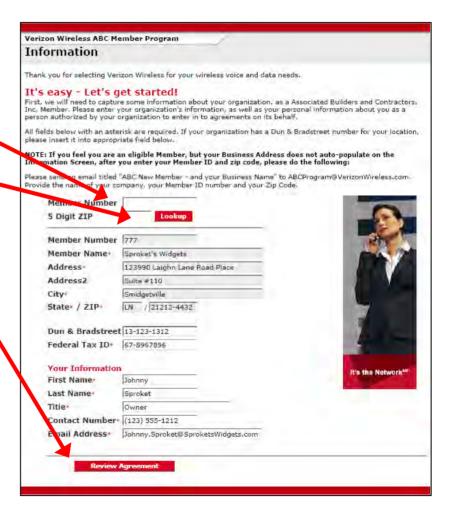
### Complete the Information screen.

Enter the requested company information at the top of the form:

- Enter the ABC member ID number
- Enter the zip code on record with ABC.
- Click on "Lookup".
- Your business address on record with ABC should automatically populate.
- Be sure all the required fields are completed (noted with a red asterisk.
- Click on "Review Agreement".

# What if my business doesn't display or the auto-populate information is incorrect?

Follow the instructions on the next page.







### Having registration difficulties?

If you have problems registering your company, and it is eligible to participate, follow these procedures:

- Send an email to: ABCProgram@VerizonWireless.com.
- In the subject line of the email, put "ABC Member Your Company Name".
- In the body of the email include:
  - Your company name, address and phone number
  - Your name and phone number
- A Verizon Wireless representative will work with ABC to determine your company's eligibility (and correct any inaccurate auto-populate fields). This process may take up to 3 business days to complete.
- If your company is eligible, the information will be added to the Verizon Wireless ABC eligible member list and you will be notified that your company information has been updated.
- If your company is not eligible, you will be provided with additional instructions.

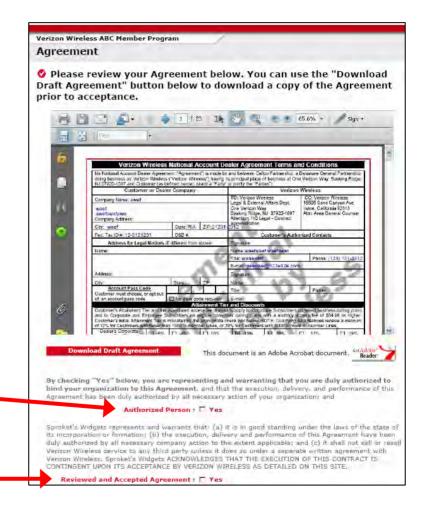




### Step 4 – Accept the Agreement

### **The Member Agreement**

- This document is the Agreement between your Company and Verizon Wireless that will establish your status as a Verizon Wireless customer, enabling your company to purchase under the ABC program.
- Read the Terms and Conditions of the Member Entity Agreement.
- You can click "Download Agreement" to print a PDF version.
- Once you understand the Agreement, finish by clicking "Yes" at the bottom of the screen, to confirm:
  - You are authorized to accept this Member Entity Agreement for your company, and
  - You have reviewed and accept the terms and conditions of the Member Entity Agreement.







### **Thank You Response**

- A Thank You email will be sent to you upon acceptance of the Member Agreement.
- Confirmation of your enrollment and ability to participate in the ABC / VZW program will be sent to you within 3 business days.





#### Verizon Wireless ABC Member Program

#### Thank You

Verizon Wireless and Associated Builders and Contractors, Inc., make a Great Team!

We are very pleased you have selected Verizon Wireless for your business wireless voice and data needs. Upon approval, you will have access to benefits only Verizon Wireless can provide - the nation's most reliable wireless network\*, helpful customer service, and wireless products and services to meet your company's wireless needs. \*Network details & coverage maps at verizonwireless.com

For your records, attached is a DRAFT copy of the Verizon Wireless/Associated Builders and Contractors, Inc. Member Agreement accepted by you on 9/9/2009. Your acceptance of the Agreement between Sproket's Widgets and Verizon Wireless has been received and Verizon Wireless will review and verify Member eligibility within 3 to 5 business days.

You will receive a follow-up email either confirming your enrollment with an attached fully signed copy of the Agreement, or informing you that Verizon Wireless is unable to enter into this Agreement.





### **Congratulations Response**

- A Congratulations email will be sent to you when your Agreement has been fully processed in the Verizon Wireless system.
- Read the documents and instructions provided to you from Verizon Wireless to begin building your business relationship with Verizon Wireless





#### Congratulations!

We are very pleased you have selected Verizon Wireless for your organization's wireless voice and data needs. We have verified your information and hereby confirm the Verizon Wireless/Associated Builders and Contractors, Inc. Member Agreement, accepted by you on is, as of 9/9/2009, a fully effective and enforceable agreement.

For your records, attached is a fully signed and executed copy of the Verizon Wireless/Associated Builders and Contractors, Inc. Member Agreement accepted by you

You now have access to Verizon Wireless' products and services available to Associated Builders and Contractors, Inc. Members.

Before you can submit orders and receive benefits of this Agreement for your organization, Verizon Wireless must finish implementing your account. Below are instructions to complete this enrollment so you can ensure your organization receives benefits of the Agreement as quickly as possible.





### **Helpful Contact Information**

### Eligibility questions? Looking for a local sales rep?

- Email your inquiry to ABCProgram@VerizonWireless.com.
   (Include your company name, full address and phone number.)
- Call the Business Support Center: 1-800-922-0204

#### Ready to sign up?

- Visit www.abc.org/VerizonDiscount to get started
- Enter User Name: verizon@abc.org
- Enter Password: verizon (Do not click the "forgot password" link.)

#### Not an ABC member contractor?

Email ABCProgram@VerizonWireless.com to learn about other Verizon Wireless programs.

### How can employees of participating companies sign up for personal accounts?

Employees should visit www.abc.org/VerizonDiscount to get started.





### **Glossary of Terms**

ABC Associated Builders and Contractors, Inc.

**VZW** Verizon Wireless

**CLEU** Corporate Liable End User

**ELEU** Employee Liable End User

Member Entity Current member with ABC and be a contractor or specialty

contractor in the construction business

Chapter Entity Active charter agreement with ABC and be current in all obligations

to ABC

Member Agreement Agreement between VZW and Member Entity (or Chapter Entity)

that permits the eligible company to receive benefits in accordance

with the ABC Agreement with VZW

ABC Member ID Identification number assigned by ABC to Member Entity

ABC Member Phone ABC member phone number on record with ABC