

## Budget and Finance Committee

### Membership At-A-Glance



#### Benefits:

- Develop personal, professional and leadership skills
- Network with ABC staff, members and volunteers
- Guide the National Association in delivering high-quality services to ABC members and chapters

#### Eligibility Requirements:

- Active ABC chapter membership at time of application and throughout entire term
- Current or former member of ABC National Board of Directors
- Expertise in accounting and financial management
- Contractor or CPA

**Scope:** The Committee monitors and reviews the budget, current financial status and annual audit. It makes recommendations to the Executive Committee and National Board about auditors, investment managers and policy issues related to the financial management of ABC. The Committee oversees any payment plan requests and ongoing payments from chapters. It develops tools to assist chapters in financial activities.

- Values:**
- Innovation and creativity
  - Modeling the concept of partnering, seeking opportunities when possible
  - Action-oriented
  - Accountability
  - Collaboration and inclusivity

- Duties**
- Regularly attend meetings and show commitment
  - Represent the interests of ABC National
  - Participate in decision-making
  - Respect and support the majority decisions of the Committee
  - Approach all Committee issues with an open mind, prepared to make the best decisions for everyone involved

- Preferred Background**
- Previous attendance at ABC meetings and events
  - Understanding of ABC National's strategic goals
  - Ability to read and understand financial statements
  - Contractor or CPA
  - Experience with:
    - Accounting
    - Financial management and policies

- Time Commitment:**
- One-year term subject to reappointment with a suggested service length of three years
  - Two one-day in-person meetings in Washington, DC per year
  - Virtual meetings as needed
  - Time to perform Committee assignments

For more information or to sign up for a committee, visit [www.abc.org/volunteer](http://www.abc.org/volunteer).